



Loo Niva Child Concern Group

# ANNUAL REPORT

# 2018



# LOO NIVA - An overview

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In 1994, a group of young school students started a children's library in their home village of Khokana, Lalitpur. That gave birth to Loo Niva that has emerged over the years as social organization promoting the rights of the child in Nepal. Loo Niva works in the best interest of children's holistic development and community mobilization through a systematic process of empowerment and awareness raising.

First and foremost, it is committed to build an optimal and healthy society for children and youth, and preventing the exploitation and marginalization of underprivileged children. Loo Niva works to create a link between children, youth, and community and government agencies built on the children's rights - based approach. This approach consists of:

- i) empowerment of rights-holders (Children and Youths);
- ii) sensitization and strengthening of duty-bearers (the state, community); and,
- iii) advocating for child friendly policies and practices, especially on right to education.

### VISION

Prosperous Nepal where every child and youth enjoys her/his rights in a safe, supportive and enabling environment and culture

### MISSION

Enable each child and youth to better health, education, protection and participation towards a dignified life and livelihood in an inclusive, healthy and democratic society

### GOAL

To increase voices and choices of rights holders (mainly young people, girls and disadvantaged peoples and communities) to government basic services and entitlements including their meaningful participation in local institutions and structures (decision making bodies).

## ABBREVIATIONS

|        |  |
|--------|--|
| AISP:  | Accountable and Inclusive Schools Project          |
| ASIP:  | Annual School Improvement Plan                     |
| CBOs:  | Community Based Organizations                      |
| CBR:   | Community Based Rehabilitation                     |
| CFEFA: | Concern for Education Follow up Action             |
| CRC:   | Convention on the Rights of the Child              |
| CwDs:  | Children with Disabilities                         |
| CZOP:  | Children as Zone of Peace                          |
| DEO:   | District Education Office                          |
| DRR:   | Disaster Risk Reduction                            |
| EGRP:  | Early Grade Reading Program                        |
| ESP:   | Education Support Program                          |
| GNB:   | Girls Not Bride                                    |
| ICT:   | Information and Communications Technology          |
| M & E: | Monitoring and Evaluation                          |
| MPAC:  | Municipal Project Advisory Committee               |
| NCE:   | National Campaign for Education                    |
| NCPA:  | National Child Protection Alliance                 |
| NGOS:  | Non-Government Organizations                       |
| PTA:   | Parent Teacher Association                         |
| SDGs:  | Sustainable Development Goals                      |
| SMC:   | School Management Committee                        |
| SRM:   | Supplementary Reading Materials                    |
| SSDP:  | School Sector Development Plan                     |
| TLM:   | Teaching Learning Materials                        |
| USAID: | United States Agency for International Development |
| USD:   | United States Dollar                               |
| Y/GSP: | Youth/Girls Scholarship Program                    |

# Chairperson's Statement

We, the Loo Niva team, have been working in the direction of a vision committed by the organization. As a non-profit organization, LooNiva has been contributing in the field of child rights promotion through continuous advocacy initiatives since its establishment right from early 1990s. Initiation was taken to function its activities by establishing a small book corner to the library in 1990s, which now has turned into one of the renowned NGOs in Nepal. The organizations are defined by certain core characteristics like expertise, innovation and a passion for serving, and well set up with team spirit which I have found in Loo Niva. This is a distinguished institution for which I have the privilege of serving as chairperson of the board.

In the year 2018, Loo Niva was able to make remarkable achievement full of change, involvement, collaboration and progress. As per annual plan of the organization we have been building partnerships and collaboration that will have a lasting and positive impact for our organization and in the field of education where we are working on. Loo Niva is proud to be working with a wide range of dedicated caring individuals and different organizations who are working and advocating for right to education and child rights. Loo Niva experienced that there have been potential grounds that need to be addressed by providing better opportunities and access to quality education for youths and children

We believe that the success of Loo Niva is the success of the community and children whom we are advocating and working for. With the ongoing support of our donors,

partners, board and volunteers, Loo Niva is ready for the challenges and achievements ahead in 2019. We as team have full confidence to deal with the challenges and commitment to achieve desired goal in 2019.

We want to recognize and thank the local government, donor agencies, different organizations and all the supporting hands including our beneficiaries and the participants for their great support in implementing our projects and taking us a step ahead to reach our vision, mission and goal of the organization. We've been constantly growing and learning through our involvement with other Non-Profit organizations, and other different national and international organization who works for promotion and protection of child rights.

Last but not the least, on behalf of the entire board of directors, I thank the Loo Niva's executives for their outstanding leadership, senior management committee for their guidance and support and all of the employees for carrying forth the organizations outstanding legacy and enduring commitment to serving the children and in education sector.

Ms. Rupa Munakarmi  
(Chairperson)





## From The Desk Of Executive Director

Thank you for making 2018 yet another remarkable and successful year for Loo Niva! This year marked 21 years

of service for the organization in child right's campaigning focusing on Right to Education of Children, participation and their protection. Our dedicated staff has done an incredible job at expanding our outreach while strengthening our programs and services. We are very pleased to present our Annual Report 2018 with Loo Niva's accomplishment and achievements gained by working and collaborating together with different development partners, networks alliances, well-wishers and other likeminded organizations.

We have made a number of particularly notable achievements. Major projects that we recently embarked on are progressing very satisfactory. And many new opportunities are opening up for us. We face a very exciting future. In compare to past decades, Loo Niva is specifying to its working theme which are Right to Education, Protection and participation of children to contribute the Sustainable development goals (SDGs) no 4, 5, 10 & 16 and recent School Sector Development Plan (SSDP), developed by the Government of Nepal.

After the new constitution in September 2015, civil society organizations have a significant opportunity to strengthen their role in policy-making as well as to advance the democratization process in Nepal. So from 2016, Loo Niva has been empowering local communities as they are the important parts of promoting education during forthcoming years. Empowered local communities will also ensure

sustainable redistribution of roles and responsibilities of improving the right to education, as well as new ways to finance education promotion activities after the inputs from Loo Niva.

Loo Niva is also exploring different programme. One of our most successful additions was our meaning role in organizing National Citizen's conference on Right to Education in collaboration with different National networks and groups working for education and child rights in 2018 in Kathmandu. We focused on a handful of key issues that the education system in Nepal is facing and used moderators to facilitate the ensuing discussions. The reaction to the conference was uniformly positive and was highly appreciated. In the coming year also, we will continue to look for new and cost-effective ways to bring quality programs to our organization.

We would like to acknowledge our partners those who directly and indirectly contributed to Loo Niva's mission and campaigning of Child Rights in Nepal. Also, would like to extend sincere appreciation towards Ministry for Foreign Affairs Finland, Interpedia Finland, Finn Church Aid, Nepal and Culture Association Aurora Borealis, Finland, USAID's EGRP and Government of Nepal, community stakeholders, networks/alliances, youth volunteers, children, Loo Niva board and Loo Niva staff and well-wishers of Loo Niva.

Lastly, thank you for wholeheartedly being a part of Loo Niva and your continuing support to us. We are looking forward to much more in 2019!

**Mr. Narendra Dangol**  
Executive Director

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## BACKGROUND

Loo Nivais a non-governmental, non-profitable and secular organization established in 1990. The working mandate of the organization is to promote and protect human rights by establishing effective social justice mechanisms and strengthening democratic society and institutions. Loo Niva started its activities based in Khokana Community of Lalitpur district. At present it has extended its programme and project activities in three districts namely Lalitpur, Kathmandu and Dadeldhura.

Loo Niva promotes economic and social justice, human rights and democracy, human dignity and gender equality, peace and non-violence, creativity and innovation, and, cultural diversity and equitable development as its core values for excellence in the society.

Loo Niva respects unity in diversity with equal opportunity for marginalized section and group of the society. It targets to the disadvantaged people especially children, women and senior citizens. Loo Niva incorporates views of right holders in its internal operation and project interventions.



In coordination with about 50 local institutions and agencies working in the field of children and youth, Loo Niva has been engaging with about 10,000 children & young people especially girls and Dalit (3-18 years); 50 local institutions and agencies related to children and young people; and additional 100 schools and 50 child clubs in 3-5 districts of Nepal. The organization has developed a strategic plan aim at improving the living conditions of children and their family through the following working themes during 2016-2020:

- Equal Access to Quality Education [Child learns in school]
- Child Rights into Local Governance [Young people gets a voice]
- Enabling Environment for Children to Grow [Child feels safe and happy]
- Better Childhood with Sufficient Livelihood [Child enjoys decent life]

# PROGRAMS

## RIGHT TO EDUCATION

The right to education is a fundamental human right. According to the Global Education Monitoring Report 2016, 61 million children do not have access to basic education and 758 million adults in the world are illiterate because they have never got any kind of education. Every individual, irrespective of race, gender, nationality, ethnic or social origin, religion or political preference, age or disability, is entitled to a free basic education. The Universal Declaration of Human Rights does not only state the right to access education, but also of the quality of education. Following this, Loo Niva has been conducting different programs/projects to ensure right to education for the children.

## Education Support Program (ESP)

In 2018, Education Support Program (ESP) directly reached out to 120 schools and 90 colleges with 30 local sponsored children to continue their formal education. The program has been able to provide education support to the needy students and also lay strong foundation and initiate the activities regarding scholarship distribution in school. All the schools have developed the scholarship committee and select the students through the committee for giving away the scholarships. This program has been able to contribute to decrease the rate of dropout and retaining the students in school, awareness raising on the state facilities and psychosocial counseling to the needy students and parents.

In order to enhance positive relation among 210 sponsors, Loo Niva motivates and encourages its sponsored children to appreciate their sponsors for lending them their helping hands to continue their study. For this purpose, Loo Niva conducted annual gathering of ESP Children (up to grade 10). It also conducted parent's awareness classes in the annual gathering program on state facilities in education, particularly focuses on the government scholarship in school level. In total 87 parents (male 31 & 56 female) participated in the interaction and counselling programme. Before conducting the project activity, the teachers and parents of the project schools had openly said that they didn't pay attention in the state facilities in Education and to their children's performance. After the programme, they appreciated it and expressed the importance



of these knowledge and interventions. Later, it was found that they themselves started to consult with the school management committee and other parents and children regarding the state and school facilities for their children.

Correspondingly there was annual focal teacher meeting which was conducted in 2018. The main aim of the meeting was to collect the academic progress report of ESP children, review on ESP activities and collect the feedback and suggestion for further steps. In total 20 (M- 15, F -5) focal teachers participated in the meeting.

With support from ESP 2018 fund, the follow up actions of Concern for Education II has been carried out through the year 2018. Loo Niva has supported 4 different schools in project locations of Dadeldhura to develop as model school during the second phase of Concern for Education project during 2015- 2017. The follow up actions has mainly focused to follow up and provide technical support to those model school to keep continue their work of schools.

## *"I am near to my success "*

*Albina, aged 17, lives with her mother, two elder sisters and one younger brother in Khokana. She finds herself a lucky one to get support from Loo Niva. She said, "There were lots of possibilities to drop my higher education because I was suffering from tons of problems in my house. But I have no tension for my higher education now and think that I am very near to my aim. "*

*She is a good student in her college. Loo Niva collects her every semester wise academic report and is getting good results. She has now started to use her few times in teaching at one private school nearby her home. She said she can now support some money to her family She is getting much constructive guidance from her colleagues in handling the particular situations.*

*Albina lost her father four years ago due to the cancer disease. So, the income source in her family is her mother only. She does low paid job, woven carpet. They are also having difficulties to manage daily expenses due to the loan borrowed during the time of her father's treatment.*

*According to the survey report of Kantipur daily newspaper of Nepal, among 100 children enrolled in grade 1 only 45 reaches grade 10. It remind dropped out in between mostly without any alternative education service due to the poor economic condition. Albina is one example. She herself expressed that there wasn't possibility to get higher education in that situation at her home. So, she is requesting for continue support as well.*



### Youth/Girls Scholarship Program (Y/GSP)

In Nepal, many young girls and boys quit their study in college and university level due to the poor economic conditions and dependency of family members towards the youth. So, this program aims to promote and support higher education of Nepali youths to those who are in the risk to drop their study due to different reasons. This program intends to protect their study and also help them to develop life skills for their living. In 2018, Loo Niva has supported 4 young girls for their higher education in cooperation with Development and Culture Association Aurora Borealis, Finland.

The youth and their family members are so happy to get this support as it has reduced their burden of expenses and continue their higher study

### *Growing up in the vulnerable family situation*

*"I would have dropped my study if I had not received this scholarship and I hope for its' continuity." -Ms. Mali is a 23 years young girl, one of the GSP students, lives in Lalitpur Metropolitan city- 22, Bungmati with her family. She is in the final year of bachelor in management. She is working as accountant in Cooperative office (part time). It is not an easy task to take study and job together but she is doing it as there are some family issues and financial problems. Her father still is addicted to alcohol and the income from her mother is also too low, which is not enough for their living.*

*When the Loo Niva team had a home-visit, it was found that there is no possibility to have support from her family to her study. Instead she has to work to support her mother financially. She showed her happiness on getting scholarship from Loo Niva. The Loo Niva team, not only console her for the support but also tried to talk with her family, especially with her father to provide her the learning environment at home.*

### USAID's Early Grade Reading Program

Loo Niva is implementing USAID funded Early Grade Reading Program (EGRP) focused on Community Mobilization activity implementation since May 15, 2018 following the Nepal Government NEGRP framework in Dadeldhura District. Under the EGRP program, there was EGR-linked participatory planning and review meeting at SMC/PTA level to develop Annual School Improvement Plan (ASIP). School Management Committees (SMCs) and PTAs were oriented on the SMC Grants, including the menu of activities, and subsequently support selected schools to conduct SMC grant Agreement and to prepare and submit grant application to EGRP.

The project reached altogether 79 different grant receipt schools, and they all have submitted their Grant proposal to EGRP, where 54 Schools got 70 % budget of total agreed amount of NPR 200000.00. As per the objective of the program, i.e. "Improved Early Grade Reading Instruction", schools were facilitated and trained to keep EGR component in their ASIP. As a result, 251 EGRP covered schools incorporated it by 2018.

In order to have improved national and district Early Grade Reading Service Delivery, more than 60 % schools have managed child friendly classrooms. And 90% EGR trained teachers are found to be using TLM & SRM

material in their classroom activities which was provided by EGRP. There is increased use of child friendly reading materials in project schools.

One of the major objectives of this program was to have increased family and community support for Early Grade Reading. For this, the EGR subcommittee initiated to implement community mobilization activity to increase parental engagement. It helps in promoting EGR Mobile Reading Corner both at school and home. The project team made frequent school visit programs, and ward level reading competition for EGR children. There was a formation of EGR group as a sub-set of the Parent Teacher Association (PTA), where the group members were oriented on EGR. Altogether 79 members were oriented. It was targeted to train 172 parents where 123 parents were also trained in peer education program.





*A Model Peer Educator through community awareness program*

*28 Years old Saraswoti is a mother of two sons lives in Amargadi Municipality -1, Dadeldhura. She is now busy in educating the parents and motivating them to manage reading corners at home. She was inspired through the continuous awareness program organized by EGRP/Loo Niva.*

*She is one of the active educated parents of Malan, Dadeldhura. She enjoys to participate in the awareness raising events. She is very much influenced by the peer education training and learning the seven key messages for parents to improve the reading habits of children. She started to apply the knowledge at her home and got drastic improvement in her children study. Then, she started to share with other parents and friends as well.*

*She visits neighbors and educate them about the parental role on their children's education. Most the teachers and parents are happy with her activeness in raising awareness in parent's role in education.*

### Promoting Accountable and Inclusive Schools Project (AISP)

The general objective of AISP is to contribute to achieving enhanced right to education with improved governance, accountability and management of education in Nepal and the specific objective is to attain an improved status of accountability and Inclusive education and literacy. This project is supported by Ministry for Foreign Affairs' Finland through Interpedia Finland. The project was successful for proper coordination with Local government and Local Ward Disability Rehabilitation Committees in every activity.

This project has achieved well and has contributed significantly to ensure right to education of children in project locations. One of the best examples of the successful execution of the program is the active participation of the locals in every program. As this project is collaborated with Patan CBR, in 2018, there were more combined programs and activities that have been carried out with then than the previous year. This improved the capacity of both the organizations. This has increased the capacity of the organization to collaborate with other organizations.

There was increased accession of socially excluded children and CwDs in schools with positive experiences. With this project intervention, it has

enrolled 4 marginalized children, and 63 CwDs in the school got medical treatment and physiotherapy treatments. This has resulted in 10% increment in retention and 6% in learning achievement. This was possible basically due to the continuation of the scholarships, physiotherapy, and orientation in different levels of society. The project team also identified 4 new cases of CwD. A complete database of the persons with disabilities are available now and the biggest achievement is the local bodies are accepting those data and a new avenue is opened to work with them.



## CHILD PROTECTION

The Convention on the Rights of the Child (1989) delineates the fundamental rights of children, including the right to be protected from economic exploitation and harmful work, from all forms of sexual exploitation and abuse, and from physical or mental violence, as well as ensuring that children will not be separated from their family against their will.

Child protection concerns manifest themselves in many forms in Nepal like violent discipline, child marriage, child trafficking, insufficient access to child-friendly and gender sensitive-justice etc. Nepal is by no means an exception. Children have a right to feel safe regardless of their situation. Loo Niva has been conducting different interventions to ensure child protection in emergency situations with some specific designed project activities.

Our child protection seeks to address the issues of cyber harassment and safety measures, children without appropriate care etc. Building and strengthening both local as well as national child protection systems has been a focus of the child protection work. And, it has occurred as a cross cutting issue of different projects running under Loo Niva.

### Awareness on Cyber harassment and Safety measures

The wellbeing and safety of defenseless students were increased by some activities like organizing

awareness program on cyber harassment. This program was designed as it is one of the serious issues that the children are facing due to massive use of social media. There was a one day awareness class on cyber harassment and safety measures for youth which was organized by Loo Niva in support with Norwegian online safety experts. The awareness event focused on human rights, cyber harassment, its laws and safety measures in Nepal. 19 Nepali youths took part in the program and they shared the condition of cyber harassment in Nepal. By the end of the awareness program, all the participants agreed to share their learning to their other friends and apply in their life.

### Disaster Risk Reduction intervention (DRR)

Nepal is highly vulnerable to range of different disasters. Government has significant investment in DRR but still struggling in education sector for proper policy and plan on DRR. Loo Niva has been working on DRR component since 2015 in partnership with different organizations. In 2018 also Loo Niva organized a two days teachers' workshop on disaster risk reduction in collaboration with DEO, Lalitpur and Finn Church Aid Foundation. The training was held in four different resource centers where 132 head teachers (Male 22, Female 110) participated. The main aim of the training was to provide information, tools and instructions that will increase the overall awareness and understanding on school based DRR.

Moreover, there are still more possibilities to work under child protection in the emergency situations and Loo Niva has got efficient human resources to handle the situation. There seems to be active involvement of humanitarian aid agency for the emergency protection of child.

## CHILD PARTICIPATION

Child participation is one of the major principles of the Convention on the Rights of the Child (CRC). It affirms that children and young people have the right to freely express their views and there is an obligation to listen to children's views and to facilitate their participation in all matters affecting them within their families, schools, local communities, public services etc. At Loo Niva, we strongly believe that children's meaningful, and equal participation is a key strategic precedence to ensure their rights and to make their voice heard. Loo Niva believes that children are not only the hope for the future but are the rising star of today. To ensure the meaningful child participation, Loo Niva has been carried out following interventions:

### Child Club Support

Child clubs are much active in organizing the programs and activities regarding inclusion, governance and social awareness raising to ensure right to education of Children. With the support and

facilitation of Loo Niva, Child clubs have organized more than 100 events with their own participation and management consulting with teachers and school administration which contributed to promote the children participation in inclusion and governance.

### Career Counseling

There were altogether 63 (Female - 43 & Male - 20) ESP young students who participated in the Career Counseling program. They were provided entrepreneurship skill, and there was sharing and counseling for their career development. It aims to counsel for their further learning and to increase their living skill with active participation of Children.

### Street Drama show for Social Awareness

"Street Drama training" to Child Club members has been conducted, where the Loo Niva project team along with the experts developed street drama, performed in communities and prepared video recording of the developed drama. 20 drama shows have been performed in different communities on child marriage and different social problem facing by community children for having their education rights. This program was effectively held with the mobilization of the local child clubs. The change activity also contributed for the same as planned results.

*Bhaskar (15-years) boy is one of the successful leader of Children Club in far west district Dadeldhura. When he engaged in child club formed by Loo Niva in his school he took participate in different program conducted by child clubs and was winner and got prize from the schools. It motivated him to go school regularly and took participate in very program conducted by Child Club. After three years, he became the vice chair of child club & conducted different activities in the schools by his leadership with the coordination of local government and Loo Niva. It built his level of confidence and became chair of child clubs. He participated in Village level and district level program. Also, he has participated in province level training organised by Children as Zone of Peace (CZOP) in Dhangadhi. After getting this training he conducted a ward level training sharing program in his ward with his full responsibility. He was enthusiastic to continue his leadership skill in future. Loo Niva took the initiative to send him in different district and provincial level training and other type of activities in his ward to develop his skill through the different child club activities in schools as well as ward and Rural Municipality level activities. From this initiation he got energy and motivation to do something in schools as well as in his community. The head teacher and ward chair invited him in the sharing program and convinced him for the necessary support from school, ward office and Loo Niva for his education & develop his leadership skill. He is happy to participate in these types of training & events & the supportive environment. He felt that, now he became more confident in compare to joining before child club.*

## NETWORK BUILDING, ADVOCACY AND CAMPAIGN

Loo Niva is representing in different national level and international networks and holds key positions, including memberships in executive committees. The team contributed and participated in meetings, advocacy and movement building of Consortium Nepal, Children as Zone of Peace Campaign (CZOP), Education Watch Campaign, Social Protection Network, National Campaign for Education (NCE), NGO Federation of Nepal and National Child

Protection Alliance (NCPA) including Girls Not Bride (GNB) Global campaign to increase the coordination and cooperation within those networks. The evidence-based policy advocacy, capacity building, collaborative actions with responsible authorities in education and schools' mechanisms along with wider awareness campaign and mass mobilization were done.

## National Citizens' Conference on Right to Education in Nepal 2018

In 2018, Loo Niva has got opportunity to play a vital role to organize National Citizen's conference on Right to Education in collaboration with 18 different national networks working for education and child rights. The conference produced a conference declaration and it was handed over to the parliamentarian, and secretary of education Ministry. Focal person from different provinces has committed to hand over the conference declaration to their respective ministries and other concerns. The other partners seemed interested to work with the conference organizing committee in supporting to promote right to education, and monitoring the violation of right to education. This type of helping hands coming from different networks motivate and enable Loo Niva team to work effectively and meaningfully in the days to come. In addition, strong and influential civil society with proper skills and actions declaration produced and handed over to concerns.

This conference was suggested by previous researches and seminars on right to education in Nepal. The study of political interference in school (2013) and National Seminar on National Consensus for Right to Education in Nepal (2014) recommended to have a conference among stakeholders to discuss

and come up with concrete recommendations for reforming education system in Nepal in the light of State Restructuring context, nationwide democratization and sustaining republic regime and SDGs and Post SSSDP scenario.

The overall objective of National Education Conference is to influence the parliamentarian and policy makers in order to provide relevant recommendations to new Education Act and to bring out common observations and recommendations of policy makers, practitioners, parents, community and children on school education system

The conference has organized open and independent discussion among education practitioners, activists, academia, beneficiary and people from various sectors and levels. The round table discussions produced Civil Society's recommendations based on empirical data and anecdotal experience of participants to guide the restricting of school education sector for ensuring right to education for all. The conference has recommended that at least one-year campaign should proceed to support, facilitate in formulating federal, provincial and local level education policies. The organizers submitted conclusions, outcomes and conference declaration to all the related government officials and the non-government officials.

## RESEARCH STUDY, INFORMATION, EDUCATION AND COMMUNICATION

The initiatives and interventions carried out by Loo Niva were communicated and disseminated widely through the Loo Niva Bulletin (Loo Niva Darpan) in Nepali language and Loo Niva e-newsletters in English. The two issues of bi-annual children magazine (Baal Uddhyan) also serves as a creative platform for children and adolescents with news, useful information, opinions, their creative writings and arts. 700 copies of each issue were published and distributed to the schools and it has increased children reading habit. The larger dissemination of Loo Niva interventions was done through publication of the Annual Report 2017.

Loo Niva has been monitoring national daily media on education news as one of its core activities for the advocacy of the right to education since 2013. The study report of this monitoring was published and shared widely as a means of an advocacy tool. It continued its Study Report on “Education News in Nepalese National Dailies” Media Monitoring Report 2018. It aims to identify the state of the news reporting related to school education in the daily newspapers about school education. This Study monitored 12 national dailies, including four English language and eight Nepali language newspapers.

Loo Niva improved its communication and has increased presence in social media Facebook, Twitter, and websites, disseminating timely information about Loo Niva, its activities and achievements. Such information has also been covered and published through the print media ranging from national dailies, educational pages and magazines, and Dadeldhura district local newspapers. All the high-quality trainings and workshop from the educational experts have been documented with recordings of video. This resource materials are provided to ICT trained teachers to refresh the learning and share with all teachers. This is also made available for other non-project schools.



# GOVERNANCE, MANAGEMENT AND CAPACITY BUILDING

## FINANCE AND ADMINS

Loo Niva finance and admin department is responsible for financial planning, book keeping and managing costs, assets and liabilities. The department also finances investments, analysis cash-flow and prepare budget and financial frameworks for programmes. The department is accountable for donor grants, property, provident funds, employee gratuity, salary and taxes. Through this department we ensure effective financial control and transparency of the financial data of our projects and enterprises, garnering the trust and confidence from all those with whom we work.

In 2018, Loo Niva prepared a budget of USD 20 million for Loo Niva's programs and maintained control over the budget accurately. Loo Niva also produced and submitted timely reports for its development partners, concern authorities and other relevant stakeholders.

## HUMAN RESOURCES

In 2018, Loo Niva has updated staff information and staff personal documents as the human resource management system, conduct background checks, and confirm other required information. To provide essential HR services directly to Loo Niva staff, Loo Niva has introduced the electronic attendance system and updates system about attendance information and leave record through email access from Loo Niva administrative section. Loo Niva also started an online-based e-recruitment system to make the entire recruitment system automated, paperless and efficient.

## INTERNAL AUDIT

The internal audit in Loo Niva is an independent external auditor, which aims to maintain transparency and accountability across the organization, directly reporting to the board of Loo Niva. The internal auditor independently examines and evaluates Loo Niva activities to advise management on operational efficiency. It also assesses the effectiveness of Loo Niva's management control, governance and risk management service.

## CAPACITY DEVELOPMENT

The Loo Niva team members participated in different capacity-building activities and trainings, workshops, seminars all the year round. The staffs also received an orientation and detail implementation guide of the project, on Loo Niva policies, operation calendars and annual plans, which were formulated and agreed upon among staff. The division of responsibilities was done with the consent of all staff members at monthly meetings, quarterly, biannual and annual review followed with capacity building trainings. The experts and resource persons were hired and facilitated at various occasions. The board members' presence in the biannual and annual review brought everyone together and provided the much-needed team spirit for achieving the organizational vision and goal. The senior team members also facilitated sessions on different topics for organizational development during meetings. In 2018, Loo Niva has conducted various capacity building training/workshops for entire Loo Niva staffs:

- Annual Capacity Building workshop on Advocacy and Campaign
- M & E training for M & E coordinator
- Opportunities to participate in different capacity building training/workshop run by different organizations

# ACHEIVEMENTS AND LESSON LEARNT

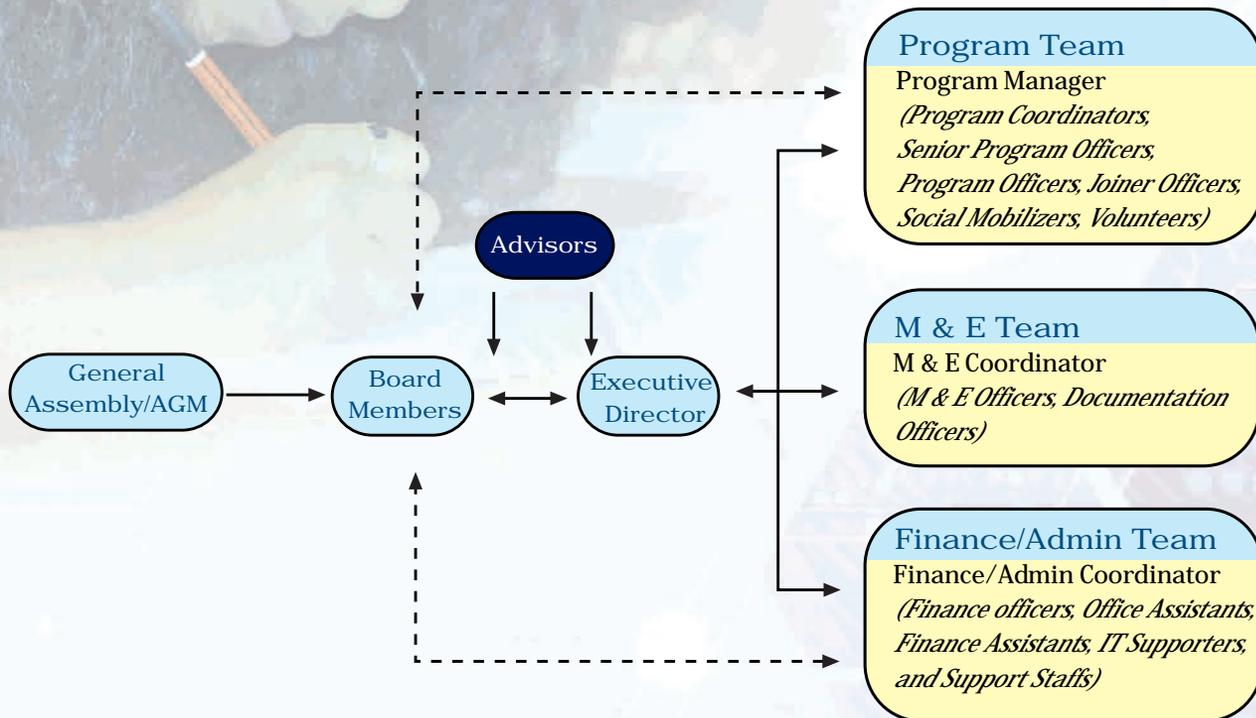
## Achievements

- One of the biggest achievements is to organize National Citizen's conference on Right to Education in collaboration with different National networks and groups working for education and child rights.
- Loo Niva has won the belief of local government through different activities conducted. The support from local level helps the project team to run the programs smoothly.
- There are altogether 13498 direct beneficiaries of 2018 through its different interventions. They are: 1960 children (880 M and 1080 F), 9771 parents and 1767 teachers.
- Loo Niva has helped the children in increasing retention and decreasing dropout rate.
- Parental involvement and community engagement in school has increased through EGRP.

## Lesson Learnt

- Education is a tri-polar process involving the interaction and involvement of children, parents (community people) and teachers (school). As the mission of Loo Niva is to enable each child and youth to better health, education, protection and participation towards a dignified life and livelihood in an inclusive, healthy and democratic society, it is necessary to keep all the three components of the tri-process together.
- It is better to share about programs and projects with newly elected local government beforehand and take consent to run the project annually so that they feel ownership to the project interventions.
- Municipality level project advisory committee (MPAC) needs to be formed to monitor the project progress by the municipality level also. And social appraisal of the project needs to be done in local level too to make the project more transparent and create the ownership from the local people.
- Advocacy/campaign activities need to be promoted to support local government in formulating new policies and programs since newly elected representatives are seemed in dilemma to develop them.
- Loo Niva team can develop a standard reporting format of its own so that there does not occur variation in reporting and could report in the certain format in proper way.
- The trained and capacitated local educational bodies need to work harder to lead with joint interventions from all organizations.

# Organizational Structure of Loo Niva Child Concern Group 2018

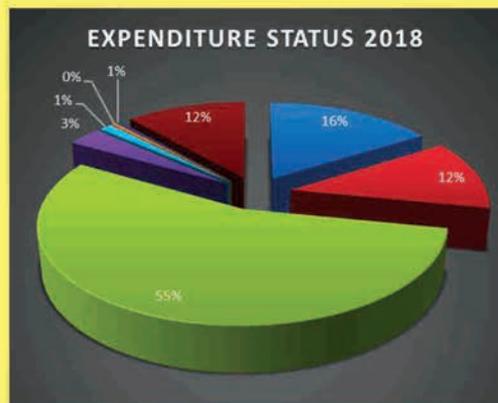




# FINANCIAL OVERVIEW

Income And Expenditure Statement  
For the period From 1st January, 2018 to 31st December, 2018

| S.N. | Particulars                       | Education Support Program (In Rs.) | Concern For Education II - Follow up Action (In Rs.) | Promoting Accountable and Inclusive School(AISP) (In Rs.) | EU Aid Volunteer Project (In Rs.) | USAID's Early Grade Reading Program (In Rs.) | Local Sponsorship Program (In Rs.) | Youth/Girl Sponsorship Program (In Rs.) | CoreFund Program (In Rs.) | Total Amount (In Rs.) |
|------|-----------------------------------|------------------------------------|--|---|-----------------------------------|--|------------------------------------|---|---------------------------|-----------------------|
| A    | Income                            |                                    |  |   |                                   |  |                                    |   |                           |                       |
| 1    | Received Grant from projects      | 2,675,900.29                       | 2,552,772.37   | 8,807,217.48  | 544,131.00                        | 1,088,350.00                                 | 58,535.00                          | 139,679.03                              | 294,810.00                | 16,161,395.17         |
| 2    | Contribution                      | -                                  | -  | -   | -                                 | -  | -                                  | -                                       | 827,061.00                | 827,061.00            |
| 3    | Bank Interest                     | 12,022.29                          | 12,728.79  | 27,317.27   | -                                 | -  | 3,181.57                           | 8,204.42                                | 18,449.03                 | 81,903.37             |
|      | Total                             | 2,687,922.58                       | 2,565,501.16   | 8,834,534.75  | 544,131.00                        | 1,088,350.00                                 | 61,716.57                          | 147,883.45                              | 1,140,320.03              | 17,070,359.54         |
| B    | Expenditure                       |                                    |  |   |                                   |  |                                    |   |                           |                       |
| 1    | Program Cost                      | 1,202,038.00                       | 619,381.00   | 5,226,015.00  | 544,101.00                        | 32,672.00                                    | 68,243.24                          | 57,145.00                               | 502,076.00                | 8,251,671.24          |
| 2    | Personnel Cost                    | 1,234,721.95                       | 1,175,107.56   | 2,978,743.00  | -                                 | 125,400.00                                   | -                                  | -                                       | 1,151,929.00              | 6,665,901.51          |
| 3    | Operation Cost                    | 311,340.00                         | 248,966.00   | 1,196,323.00  | 30.00                             | 53,565.00                                    | -                                  | 14,100.00                               | 314,656.00                | 2,138,980.00          |
|      | Total                             | 2,748,099.95                       | 2,043,454.56   | 9,401,081.00  | 544,131.00                        | 211,637.00                                   | 68,243.24                          | 71,245.00                               | 1,968,661.00              | 17,056,552.75         |
| C    | Excess of Income Over Expenditure | (60,177.37)                        | 522,046.60   | (566,546.25)  |                                   | 876,713.00                                   | (6,526.67)                         | 76,638.45                               | (828,340.97)              | 13,806.79             |



# DEVELOPMENT PARTNERS IN 2018

## GOVERNMENT ALLIANCES

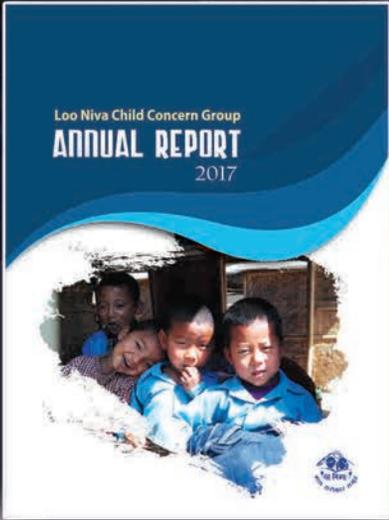
Loo Niva has a long history of working in collaboration with the different government agencies of Nepal government. Our joint effort has significantly contributed in attending Sustainable Development Goal Specially Goal no 4. Below are the names of some of the government units that Loo Niva has been closely working with.

- Ministry of Education
- Central Child Welfare board of Nepal
- District Development Committee of Lalitpur and Dadeldhura
- Nepal Police
- Metropolitan City, Municipalities and Rural Municipals

## DEVELOPMENT PARTNERS

- Development and Culture Association Aurora Borealis
- Finn Church Aid, Nepal
- Interpedia Finland
- Ministry for Foreign Affairs' Finland
- USAID's EGRP





Loo Niva Child Concern Group

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 [www.youtube.com/loonivachild](http://www.youtube.com/loonivachild)

